

Town of Norfolk
Norfolk Town Board
March 14, 2024

The Norfolk Town Board held its regular monthly meeting on Thursday, March 14, 2024 at 6:00 PM at the Norfolk Town Hall.

Present: Supervisor Charles Pernice, Deputy Supervisor Eric Molnar, Councilwoman Jean Gang and Councilman Martin Blair Sr.
Not Present: Councilman Richard Bump

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was said by all present.

CALL MEETING TO ORDER

Supervisor Pernice called the meeting to order.

APPROVAL OF MINUTES

The minutes of the 2/08/2024 Town Board Meeting were reviewed and approved as submitted with a motion by Deputy Supervisor Molnar and Councilman Blair. All in Favor – Carried

The minutes of the 2/28/2024 Town Board Special Meeting were reviewed and approved as submitted with a motion by Councilwoman Gang and Deputy Supervisor Molnar. All in Favor – Carried

SUPERVISOR'S UPDATE

- Court Audit – Supervisor Pernice solicited volunteers to do the state mandated Court Audit. Deputy Supervisor Molnar and Councilman Blair volunteered, and it was agreed that they would do it.

REPORTS

*Monthly Police Report: The monthly report of OIC Jose Colon was reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Blair. All in Favor – Carried

REPORTS *(continued)*

- Decision to hire Haile Bouchey as Norfolk Town Police Officer was approved with a motion by Supervisor Pernice and Deputy Supervisor Molnar. All in Favor

*Monthly Code Enforcement Report: The monthly report of CEO Tim Wunder was reviewed and approved as submitted with a motion by Deputy Supervisor Molnar and Councilwoman Gang All in Favor – Carried

- Decision to move forward with the condemnation process on the property located at 8788 SH 56 (the old school in Raymondville at the corner of SH 56 and Grantville Road) was approved with a motion by Supervisor Pernice and Councilman Blair. All in Favor - Carried

*Monthly Town Clerk Report: The monthly report of Town Clerk Jill Molnar was reviewed and approved as submitted with a motion by Councilwoman Gang and Deputy Supervisor Molnar. All in Favor – Carried

*Monthly Dog Control Officer Report: The monthly report of Dog Control Officer Maurice LaRock was reviewed and approved with a motion by Deputy Supervisor Molnar and Councilman Blair. All in Favor – Carried

*Monthly Court Report: The monthly report of the Norfolk Justice Court was reviewed and approved as submitted with a motion by Councilwoman Gang and Deputy Supervisor Molnar. All in Favor – Carried

*Verbal Highway Report from Highway Superintendent Peter Darabon:

- Sewer repairs were completed at 1 Island St, 15 Wheeler Dr and 16 Hepburn St.
- Sewer Plant – pumped out the digesters & washed them all out
- All trucks now have the box vibrators on them.
- Pete's been flushing the hydrant on Fairlawn Ave weekly.
- DEC paperwork is done for Joy Rd
- Replaced shut off at 13 Morris St
- 6 new lights installed at the Raymondville rink
- Exercising main shut off valves and cleaning them out.
- Cut trees on Marsh Rd and Gladding Rd

- New hydrant installed across from Buck Funeral Home on W Main St and on Thomas Ave. (both have 6 inch valves on them)
- Wash out on the River Road – old box culvert
- Fixed main shut off valve on Crabb Street
- Sweeping the country roads – still more to do
- Going to install 2 automatic flushers in the heights to address the high iron issue with the water customers on Fairlawn Ave.
- 6 more new hydrants are on order (at least 25 more will need to be changed out (Ludlow) at an anticipated cost of ~ \$3,500-\$4,000 each. There are 125 hydrants throughout the system.

EXECUTIVE SESSION

none

ACTION ITEMS

*Resolution #4-2024 New Water/Sewer Hook Up Fees was approved with a motion by Deputy Supervisor Molnar and Councilman Blair. All in Favor – Carried

*Resolution #5-2024 Standard Workday was approved with a motion by Councilwoman Gang and Deputy Supervisor Molnar. All in Favor – Carried

*Resolution #6-2024 Budget Transfers as follows:

From	Gifts and Donations	2705.1	\$ 776.07
To	Buildings CE	16204.1	\$ 776.07

(This is a donation from the Norwood Kiwanis for a bench to be installed in Memorial Park.)

was approved with a motion by Deputy Supervisor Molnar and Councilman Blair. All in Favor – Carried

*2nd Notice Fee of \$2.00 per parcel for 2024 Town & County Tax Collection was approved with a motion by Councilwoman Gang and Deputy Supervisor Molnar. All in Favor – Carried

*Public Hearing for Adaptive Reuse Code was set for April 11, 2024, 5:30PM at the Norfolk Town Hall with a motion by Supervisor Pernice and Deputy Supervisor Molnar. All in Favor – Carried

ACTION ITEMS *(continued)*

*Zoning District Changes from R-A (Residential Agriculture) to C-H (Commercial Highway) for the following 4 parcels:

- 23.002-1-16.12 (9005 SH 56)
- 23.002-1-14.2 (CR 39)
- 23.002-1-13 (CR 39)
- 23.002-1-16.11 (CR 39)

were approved with a motion by Councilman Blair and Deputy Supervisor Molnar. All in Favor – Carried

COUNCIL COMMENTS

Councilwoman Jean Gang – rabies clinic schedule in Norfolk at the arena for 5/9/2024 6-7pm

Councilman Martin Blair Sr. – would like to look into getting an Animal Control Officer (rather than just a Dog Control Officer) for the town. Specifically, to address the feral cat problem. There was discussion.

Deputy Supervisor Eric Molnar – none

APPROVAL OF BILLS

The March Abstract of Vouchers in the amount of \$114,890.53 was reviewed and approved for payment with a motion by Deputy Supervisor Molnar and Councilwoman Gang. All in Favor – Carried

PUBLIC COMMENTS

none

ADJOURNMENT

The meeting was adjourned with a motion by Supervisor Pernice and Councilwoman Gang. All in Favor – Carried

Supervisor – Charles Pernice
Deputy Supervisor – Eric Molnar
Councilman - Richard Bump
Councilwoman – Jean Gang
Councilman – Martin Blair Sr.

Dated: March 16, 2024

Jill M. Molnar – Norfolk Town Clerk